

Detroit Water and Sewerage Department

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Meeting Minutes - Final

Wednesday, August 1, 2018

1:00 PM

Finance Committee Meeting

5th Floor Board Room, Water Board Building

Finance Committee

1. CALL TO ORDER

Chair Forte called the meeting to order at 1:00 p.m.

2. ROLL CALL

Present: 4 - Chairperson Linda Forte, Commissioner Michael Einheuser, Commissioner Jonathan Kinloch and Commissioner Lane Coleman

3. APPROVAL OF AGENDA

Chair Forte requested approval of the agenda.

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Jonathan Kinloch that the agenda be approved. The motion carried by a unanimous vote.

4. APPROVAL OF MINUTES

Chair Forte requested approval of the minutes of July 10, 2018.

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that the minutes be approved. The motion carried by a unanimous vote.

5. PUBLIC PARTICIPATION

There was none.

6. COMMUNICATIONS

There was none.

7. UNFINISHED BUSINESS**A. [18-0149](#) Quarterly Litigation Report**

Sponsors: Pospiech

Attachments: [DWSD Office of General Counsel Q2 Quarterly Report 2018](#)
[Executive and Contractor Organizational Chart - DWSD - FY2017-18](#)

This Communication or Report was received and filed.

8. NEW BUSINESS

A. [18-0171](#) The Board of Water Commissioners for the City of Detroit's Water and Sewerage Department authorizes the Director to **enter into a cooperative agreement no 6001574, based on the City of Detroit's (CoD) existing contract 6000788,**

with Otis Elevator for elevator maintenance and repair services for the remaining two-years, for a total contract amount, not to exceed, \$161,625.00. It further authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Mobley

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Jonathan Kinloch that this Contract be recommended for approval. The motion carried by a unanimous vote.

B. [18-0172](#)

The Board of Water Commissioners for the City of Detroit's Water and Sewerage Department (DWSD) authorizes the Director to **secure change order no. 1, to add \$375,000.00 for fiscal year 19 to the current DWSD general office supplies contract (no. 6000936) with Arrow Office Supply. The total contract amount not to exceed \$504,496.84** and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Naughton

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Lane Coleman that this Contract be recommended for approval. The motion carried by a unanimous vote.

C. [18-0173](#)

The Board of Water Commissioners for the City of Detroit's Water and Sewerage Department authorizes the Director to **secure change order no. 2 to exercise the second and final, one year renewal for Contract no. 2911300 with EJ USA Inc., for various hydrant parts at a cost of \$818,463.63 for the total contract amount not to exceed \$2,455,390.89** and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Naughton

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Jonathan Kinloch that this Contract be recommended for approval. The motion carried by an unanimous vote.

D. [18-0179](#)

Purchases under \$25K - July 2018

Sponsors: Naughton

Attachments: [2018.08.01 Small Purchases](#)

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Lane Coleman that this Communication or Report be received and filed. The motion carried by a unanimous vote.

E. [18-0178](#)

Treasury Update

Sponsors: Naughton

Attachments: [Treasury Update](#)

This Communication or Report was received and filed.

F. Billings and Collections Status

[18-0203](#)

Finance Committee - Billing and Collections

Sponsors: Nouhan

Attachments: [Finance Committee - Billing & Collections 08 01 18](#)

This Communication or Report was received and filed

G. Finance Planning Calendar (17-0130)

Presenter: Tom Naughton

Workforce plan review will be handled in the HR committee.

9. OTHER MATTERS

There was none.

10. NEXT MEETING

September 5, 2018

11. ADJOURNMENT

Chair Forte requested a motion to adjourn.

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Jonathan Kinloch that the meeting be adjourned. The motion carried by a unanimous vote.

There being no further business, the meeting adjourned at 1:52 p.m.